



**(II) Traditional leader**

Headman's full names :.....  
Remarks (Recommended/not recommended).....  
Signature:.....  
Date :.....

**Date Stamp**

**(III) Ward Committee**

Date of the Ward Committee meeting :.....  
Chairperson Names in full :.....  
Signature :.....  
Secretary Names in full :.....  
Signature :.....  
Remarks:(Comments/objections):.....  
.....  
.....

**Date Stamp**

**PART C: For office use only**

Required Documents	Please Mark with X if applicable		Remarks
	Yes	No	
1. Applicable administration fee			
2. Proof of Required Capital			
3. Certified copy of ID			
4. Recommendation letter from Traditional Council			
5. Proposed Site Development Plan			
6. Motivation Memorandum			
7. Community Resolution by Local Traditional Council			
8. Recommendation letter			

from Department of Social Development			
9. Recommendation letter from Department of Education			
10. Recommendation letter from Department of Health			
11. Preliminary report from Department of Agriculture			
12. Report from Health & Environment Inspectorate (Vhembe District Municipality)			
13. Other reports if necessary for the following: Geotechnical report, EIA, Floodline certificate, Engineering report, Comments from RAL.			
14. Applicable administration fee			
15. Proof of Required Capital			

**Remarks:**

.....  
 .....

9.1 Receipt amount:\_\_\_\_\_

9.2 Receipt number:\_\_\_\_\_

9.3 Date received:\_\_\_\_\_

Application received by:.....

Full Names:.....

Rank:.....

Application checked by:.....

Full names:.....

Rank:.....

Received Date Stamp
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*“We serve with dedication”*